

NATIONAL ORIENTATION MANUAL * POLICIES AND PROCEDURES

COMMITTEE TERMS OF REFERENCE

Name:	Certification
Type of Committee:	Standing Committee
Focus:	Outwards
Accountability:	Executive Board
Ex-Officio:	National President
Membership Composition:	Modified National Committee Reference (see below)
Meetings:	Standard National Committee Reference
Staffing:	Standard National Committee Reference

Purpose/Mandate:

The committee shall foster professionalism through accreditation programs, both educational and non-educational for recognition both inside and externally of CCI.

(a) Development and maintain meaningful non-education accreditation and recognition programs for our members

- Develop new accreditations as required
- Maintain existing accreditation programs
- Review & Review as necessary the existing programs, including criteria, requirements, testing, and validity of the designation

(b) Develop and maintain meaningful education accreditation programs

- Review and analyze the Chapter course inventory in order to catalogue the various offerings, their levels, and to develop minimum course requirements for Level 100, 200 and 300 courses
- Identify Chapters who do not currently offer condominium courses with the view to matching them with courses currently being offered by other Chapters

(c) Manage the Lorne Young Survey

- Review/revise the new designation exam when needed, coordinate investigations and issue letters

Membership Composition/Requirements:

Membership Composition/Requirements are at the Standard National Committee Reference with the following addition:

- (a) All Chapter Education Chairs shall automatically be auditing members of the committee and as such, shall be invited to attend and participate in regular committee meetings

2018 Identified Priorities:

These priorities do not constitute part of the Terms of Reference, but outline the current priorities of committee, in conjunction with the purpose/mandate of the committee. These are expected to be reviewed and updated yearly by the National Executive.

1. ACCI Designation Name Change/phase out
2. New Designation open to all members
3. Ambassador/merit option for future exams
4. Exam redevelopment/online confirmation of person writing
5. New Lorne Young Survey questions
6. Distinguished Service Award Application Review
7. New Recognition program and designation
8. DSA be opened to all individuals
9. That the Ron Danks National Volunteer Leadership Award be reclassified as the "FCCI for the DSA"
10. Reorganization all our awards
11. FCCI be repositioned not as meritorious contribution, but as exceptional recognition of expertise and professional development in the field of Condominium